



Dear parents

Rebecca's Out of School Club

We are writing to you to update you with Rebecca's Out of School Club's position regarding the Covid-19 (Coronavirus) outbreak.

This is obviously a very worrying time for a small business such as ours that relies on Schools being open and Children attending our Out of School Club. However, our main priority is to ensure the health and safety of Children, staff and parents/carers. We appreciate that these new measures may cause some inconvenience to parents but we must follow the government guidelines and safeguard our children and staff and do what we can to contain this.

We are continually monitoring the situation and following official guidance from agencies including:

- Public Health England
- NHS UK
- The Schools at which we run our Out of School Clubs.

This is a link to the latest Government advice:

<https://www.nhs.uk/conditions/coronavirus-covid-19/>

With Schools being asked to stay open we are proceeding as normal for the Out of School club. At this stage we will be open unless the Government instruct the schools to close. We will however be operating with the following guidelines to ensure the continued safety of Children and staff.

- We will have hand washing stations in our settings. But please use hand gel before you come, if you have it.
- We will be limiting the number of bookings and available spaces on the days that are not currently fully booked.
- We will be regularly reminding Children and staff to wash their hands and encouraging good hygiene throughout. We are trying to source hand gel but the current situation has made this very scarce.
- Equipment and surfaces will be cleaned on a daily basis.
- We will be trying to limit hand to hand contact as much as possible.

Do not bring your child(ren) if they are feeling unwell, have had consistent cough or have suffered flu like symptoms within the last 7 days. So Please do not send your child into club if they have a persistent cough or develop a new cough. **Children should remain at home for 7 days if they have had these symptoms.**

We are aware this is an ever changing and fast evolving situation and we will provide further updates via email and facebook.

Thank you for your ongoing support and cooperation.

Tracy and team

Rebecca's Out of School Club