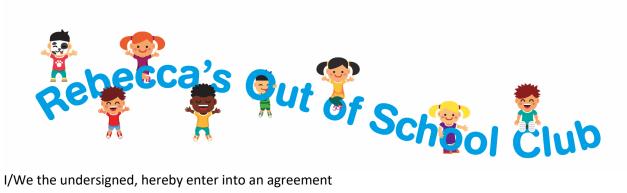


Merdon Junior School Contract

Phone Number: 02380 262858/ Office Number 023 80255686

	•				
PLEASE TICK IF THIS CONTRACT IS -	OCCASIONAL	OR	PERMANENT		
Childs Name	1 st Parents Full Name:	:			
Childs Date of Birth	2 nd Parents Full Name	::			
Address where Child is resident					
Postcode					
	_				
Address of Parent/Guardian/Carer if different from that of Child					
	_				
Home_					
<u>Mobile</u>					
Work					
Email Address Mum:	<u>E</u> m	nail Address	Dad:		
Full fees will be charged for absence					
If existing parents are just updating the contract a deposit does not need to be paid					
Any Special Requirements/password for pick up					
i e					



I/We the undersigned, hereby enter in	nto an agreement	
for	(name of chi	d) to attend Rebecca's Out of
School Club on the following days:		
PLEASE TICK IF THIS CONTRACT IS -	OCCASSIONAL OR	PERMANENT
	Breakfast Session	Afternoon Session
	7.30-9am	3.30-6.00pm
	£6.25 for the first child	£14.50 for the first child
	£6.00 for siblings	£14.00 for siblings
Monday		
Tuesday		
Wednesday		
Thursday		
Friday		
Please tick all relevant session boxes y	ou wish your child to attend	
Attendance will commence on	(please enter date)	
Four weeks notice to terminate this a reserve the right to withdraw its services closed on inset days for Merdon Junio	ices if any fees remain unpaid for	
For new parents/carers a £30.00 nonr If existing parent and just updating the Juniors	•	•
Please make cheques payable to: TJHI 02514205 or sort code 30-92-94.	Ltd or Rebecca's Out Of School Cl	ub or bacs account number
I/We agree to comply with all the Clu	b's policies and procedures	
Signature: Parent/Carer/Guardian	Da	te

Parents Additional Contract Information – TO BE KEPT BY PARENT/CARER

Charge includes pick up from class room/playground



A wide variety of activities will be provided at every session and we encourage the children to contribute to planning so they get a tailor made club full of things they personally like to do.

Collection time is 6pm, any time after that will incur a £15.00 charge per 15 minutes.

Invoices are sent out at the end of each month ready for the following month. Full fees will be charged for absence due to sickness or holidays. If the club is required to close due to circumstances beyond our control i.e. weather, flooding, lack of heating etc., children on a permanent contract will still be charged for the session. All invoices need to be paid in full by the 5th of each month, otherwise a late payment surcharge of £15.00 will be added to your next invoice (except for September when invoices are issued in July, payment needs to be made by the start of the new academic year, September 5th), or by special arrangement agreed by the Owner. Fees will be reviewed annually.

For regular bookings, 4 week notice of termination is required, or full fees paid in lieu of notice. This does not include school holidays. This is to allow us to provide a consistent and professional service for the children and the staff.

If existing parent and just updating the contract a deposit does not need to be paid

Other relevant information:

Before you child officially starts it is highly recommended that you bring him/her along for an introductory visit so we can meet them and they can to get to know us and the surroundings.

All specific needs must be notified including dietary requirements and food allergies.

Any child who is obviously unwell will not be accepted. A child must be clear of sickness and diarrhea for at least 24 hours before they can return to the club. This is for the safety of all the children. Should a child be taken ill suddenly we reserve the right to have the child seen by a doctor or be taken to hospital in an emergency. All injuries will be recorded in the accident book, signed by the parent/carer, this includes pre-existing injuries.

We must be informed in writing of anyone specifically excluded from access to the child.

A fire drill will be held regularly and all regulations adhered to.

All policies are available for parents/carers to read and accept. If you have any problems or queries, we are always available to listen.

Email: office@rebeccas-clubs.co.uk/ Number:02380255686

Club/Merdon Junior: 02380 262858